



60 William Guy Gardens, Talwin Street, London, E3 3LF  
Tel: 020 8981 2413 Fax: 020 8981 2418  
[www.ianmikardo.com](http://www.ianmikardo.com)

**Job Advert:**

We are a successful Ofsted 'Outstanding' (March, 2022) SEMH School seeking to appoint energetic and enthusiastic Teaching Assistants, to join our vibrant and progressive learning community. We are seeking committed and caring professionals who wish to work with young people who have complex 'Social, Emotional and Mental Health' needs. Our ethos revolves around awareness, understanding, and consideration of others' needs, compassion, equality, tolerance, and inclusion, working from a trauma informed position. The school motto is: *'come with a past, leave with a future'*.

We currently have four new vacancies, which have become available as a result of our recent success and growing our student numbers grow. The successful candidates will be able to demonstrate skills and experience of working with complex needs, with a background in mental health or the education professions an advantage.

Teaching Assistants are of vital importance within our Team and are central to the success of the school, playing a significant and valued role in improving the lives and opportunities for our students.

We are seeking to appoint candidates with excellent communication skills who can work effectively as part of a dedicated team of professionals, inclusive of Social Care, Psychotherapists and Social Care colleagues. The successful candidates will be compassionate, trauma informed practitioners, dedicated to maintaining with high standards of safeguarding practice, dedicated to improving the learning outcomes and life chances for students with complex and challenging needs.

This is a rare and real opportunity to follow a true 'Vocation' and contribute to the unique model of working to meet the complex needs of students within the '*Ian Mikardo Model*'.

The successful candidate will receive excellent support and CPD, benefitting from opportunities to access regular individual and group supervision, working within a dedicated and passionate team of colleagues.

The culture is welcoming, open, creative and embracing of all. Staff are valued and passionate about providing an outstanding education for All children.

If you are interested in applying for a position as an Ian Mikardo, please enquire by contacting [admin@ianmikado.com](mailto:admin@ianmikado.com) or calling 0208 981 2413 to receive an application pack and Job Description.

We are happy to arrange informal tours of the school and an informal chat with the Head & Deputy Head Teacher prior to receiving your application.

Yours sincerely,  
Aaron Mulhern  
(Head Teacher)

	<b>Ian Mikardo Teaching Assistant</b>
<b>Post title</b>	Teaching Assistant
<b>Responsible To</b>	Head teacher/Deputy head
<b>Grade</b>	NJC Scale 4
<b>Salary</b>	£24, 297 (Pro rata)
<b>Hours of Work</b>	8.30am-4.30pm 35 hours per week
<b>Closing Date For Application</b>	28 <sup>th</sup> October 2022
<b>Interview Date</b>	Week commencing 31 <sup>st</sup> October 2022
<p><b>Purpose of the job:</b> To provide support for students and Teachers in order to raise standards of achievements. We are also looking for an enthusiastic staff who will encourage students to become independent learners, to ensure their safety and welfare and support them in all aspects of their school and social life.</p>	
<p><b><u>Major duties and responsibilities</u></b></p> <ol style="list-style-type: none"> <li>1. To work with individual students and groups under the direction of the class teacher, introducing tasks, monitoring students' work and using a range of strategies to support their learning. This may be on site or via 1:1 sessions off site or using a virtual platform.</li> <li>2. To help students access the full curriculum, at the same time promoting independent learning.</li> <li>3. To observe students' performance and using the systems in place in the school/class, provide the teacher with feedback on student progress and help to maintain individual and group record using the school's management information systems.</li> <li>4. To contribute to the planning and evaluation of learning activities for individual students and groups liaising with and maintaining effective working relationships with colleagues.</li> <li>5. To help prepare, maintain and take part in a purposeful orderly and supportive environment for learning including participation with the social curriculum,</li> <li>6. To provide care with due regard to the physical and emotional welfare of students. To promote and contribute to the high standards of safeguarding practices in place at the school.</li> <li>7. To draw on specialist skills and knowledge to respond effectively to students with additional needs.</li> <li>8. To contribute to the induction programme for newly appointed Teaching Assistants and provide mentoring support to trainees on work placements.</li> <li>9. To use all range of support methods and resources, including ICT, appropriate to the needs of individuals and groups as directed by the class teacher.</li> <li>10. To support the organisation of the learning environment, including the production, maintenance and storage of resources and effective displays around the school.</li> <li>11. To meet regularly with the class teacher and other professionals to discuss students progress and to plan and review support.</li> </ol>	

12. To attend formal meetings to discuss students' progress with parents and carers and professionals as part of the relevant staff group.
13. To support the school's aims and ethos.
14. To understand, support and implement practices in accordance with all the school policies and procedures e.g. equal opportunities, health and safety, child protection and safeguarding.
15. To undertake supervision of playground as directed by the Head Teacher.
16. To undertake care tasks related to students' physical and emotional welfare in accordance with guidance and procedures.
17. To accompany students and teachers on educational visits and trips.
18. To undertake other similar duties commensurate with the grade provided that such duties are within the competence of the post holder.
19. To support the teaching of literacy and numeracy skills that underpin the school curriculum.
20. To deliver structured intervention and catch up programmes to support the development of literacy and/or numeracy skills.
21. To provide targeted support to individuals and groups, including students with English as an additional language.
22. To contribute to the planning for teaching and learning.
23. To share skills with less experienced colleagues, modelling good practice and providing simple demonstrations.

**Person specification for Teaching Assistants**

1. The ability to work as part of a team
2. The ability to communicate effectively with individuals and groups of student, teachers, parents and other members of staff.
3. The ability to establish and maintain effective working relationships with teachers and other members of staff.
4. The ability to accept guidance and direction from teachers.
5. The ability to distinguish between the roles and responsibilities of the teaching assistant and the class teacher.
6. The ability to keep written records and support the development of student literacy and numeracy skills with confidence.
7. A willingness to undertake paid training in normal contractual hours to develop-job related skills.
8. A sympathetic approach to parents and understanding of the need for confidentiality.

Please email [admin@ianmikardo.com](mailto:admin@ianmikardo.com) for an application form.